



Cashion Board of Education Regular  
Meeting  
Monday, October 12, 2020 6:00 PM Central

Administration Office  
101 N. Euclid Ave.  
Cashion, OK 73016

**1. Call to order**

President Miller called the meeting to order at 6:06pm

**2. Establish quorum**

Attendance Taken at 6:06 PM.

Steve Andrews: Absent  
Jessica Ballard: Present  
Michelle Miller: Present  
Ryan Suntken: Absent  
Kyle Vandruff: Present

**3. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)**

Attendance Update Taken at 6:08 PM.

Ryan Suntken: Present

Motion to approve Consent Agenda. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**A. Vote to approve the agenda as part of the minutes**

**B. Vote to approve the minutes from the regular meeting of September 14th 2020.**

**C. Vote to approve the treasurer's report**

**D. Vote to approve the child nutrition report**

**E. Vote to approve the activity fund report**

**F. Vote to approve activity requests, fundraiser requests, and purpose of expenditure forms.**

**4. Items for Board Action:**

**A. Vote to approve purchase order encumbrances for 2020-2021.**

Motion to approve PO encumbrances as presented. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**i. General Fund: P.O. #261-298 and P.O. #50102-50116 and increase #171 by \$405.00 and #241 by \$886.70 totaling \$90,242.70**

**ii. Building Fund P.O. #5 totaling \$4,800.00**

**iii. 2019 Bond fund 3-5 totaling \$17,164.57**

**B. Vote to approve payments for 2020-2021.**

Motion to approve payments as presented. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**i. General Fund payment numbers 324-509 totaling \$549,482.57**

**ii. Building Fund payment 5 totaling \$4,800.00**

**iii. Child Nutrition Fund payments 21-35 totaling \$24,844.13**

**iv. 2019 Bond Fund #39 3-4 totaling \$16,462.57**

**C. Vote to approve payments for 2019-2020.**

Motion to approve payments as presented. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**i. Building Fund payment 45 totaling \$27,254.42**

**D. Approve lease purchase request form #6 in the amount of \$656,819.50**

Motion to approve request as presented. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**E. Approve barn lease purchase request form #1 in the amount of \$32,395.89**

Motion to approve request as presented. This motion, made by Ryan Suntken and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**F. Discussion/possible action on the following transfers of funds**

Motion to approve the transfer of funds in the amount of \$3,000.00: \$1,500 to pay C. Cochran and \$1,500 to pay E. Robinson. This motion, made by Kyle Vandruff and seconded by Ryan Suntken, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea

Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**i. Transfer \$5000.00 from activity account #801 (football) to general fund to pay C Cochran \$1,500.00, E Robinson \$1,500.00, and DL Robinson \$2,000.00 for coaching football.**

**G. Discussion / possible action on Title 1 Schoolwide Plan.**

Motion to approve schoolwide plan as presented. This motion, made by Jessica Ballard and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**H. Discussion / possible action on the following contracts; a) Dr. Sweet-Darter and Anselm Center for Consultation and Evaluation**

Motion to approve contracts as presented. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**I. Discussion / possible action on approval of Contingency Fee Agreement with Frantz Law Group, APLC, and Center for Education Law for representation in School District Vaping Lawsuit.**

Motion to approve fee agreement for vaping lawsuit. This motion, made by Jessica Ballard and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**J. Discussion / possible action on Cashion Public Schools selecting and administering the ACT to all Juniors.**

Motion to approve ACT as state test. This motion, made by Kyle Vandruff and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**K. Discussion / possible action on Local Wellness Plan**

Motion to approve Local Wellness Plan for 2020-2021. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**L. Discussion / possible action on FY 2021 working school expenditure budget.**

Motion to approve working school expenditure budget for FY2021. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**M. Discussion / possible action on the following policies: CBB, CBBA, CBBB, CLB, COB, COB-P, COB-R, DAAC, DAAC-E, DBD, DEE-R, DE-R1, DMB, DMB-R1, DPAO, EHBC-R4, EHBE, FD, FDAHA, FD-P, GJBA.**

Motion to approve policies as presented. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**N. Discussion / possible action on a Board of Education Primary Election shall be held on February 9, 2021, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 6, 2021, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast**

Motion to approve resolution as presented. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**O. Discussion / possible action on closing split precincts with less than 100 registered voters for the annual school board election.**

Motion to close precincts 420102, 420303, and 370102. This motion, made by Kyle Vandruff and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**P. Discussion / possible action on chess stipend.**

Motion to approve chess stipend. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**Q. Discussion of bond progress.**

## **5. Principal Reports**

Mr. Schenk updated the board on the status of our Francis Tuttle students.

Mr. Schenk noted that this week is the end of the first 9 weeks period and we have had 1 student test positive and 1 teacher test positive in that time frame.

**6. Proposed Executive Session to discuss:**

**A. Resignations 25 S Sect. 307 (B) (6 & 7)**

**B. Employment of substitute teacher(s) 25 Sect. 307 (B) (1)**

**C. Employment of non-certified staff 25 S Sect. 307 (B) (1)**

**D. Employment of certified staff 25 S Sect. 307 (B) (1)**

**E. In-coming/out-going student transfers (18-307) (B) (7)**

**7. Vote to enter executive session**

Motion to enter executive session at 7:14pm. This motion, made by Jessica Ballard and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**8. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)**

President Miller acknowledged that the Cashion Board of Education left executive session at 8:02pm.

**9. Executive session minutes compliance announcement**

**A. State and record who was present for executive session**

Present: Miller, Vandruff, Suntken, Ballard and Jackson

**B. State and record that executive session discussion was limited to items listed on executive session agenda**

Discussion was limited to items 6A - 6E

**C. State and record that no action was taken**

No action was taken

**10. Discussion / possible action on resignations to date**

No action

**11. Discussion /possible action on employment of certified staff**

No action

**12. Discussion / possible action on incoming / out-going student transfers**

Motion to accept transfer numbers 255908, 255909 and 255911 and to deny transfer numbers 253829 and 253830. This motion, made by Jessica Ballard and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**13. Discussion possible action on employment of substitute teachers.**

Motion to hire Erin Harp, Heather Boyer, Alana Pendergraft and Haley Adams as substitute teachers as presented. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**14. Discussion possible action on employment of non- certified staff.**

No action

**15. New Business**

Motion to approve contract with Jan-Pro of Oklahoma City. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea



Yea: 4, Nay: 0, Absent: 1

Motion to approve general fund PO encumbrance #299 and increase PO #19 by \$5,500.00 for a total of \$16,825.00. This motion, made by Kyle Vandruff and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

Motion to approve general fund payments #510 - 518 totaling \$27,524.08. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

#### **16. Vote to Adjourn**

Motion to adjourn at 8:09pm. This motion, made by Ryan Suntken and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

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President

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Vice President

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Clerk

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Member

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Member